

Weechi-it-te-win Family Services

Executive Director

The Executive Director is responsible for the overall direction and effective administration of Weechi-it-te-win Family Services Inc. (WFS). WFS is an Indigenous Child Wellbeing Agency and ensures high-quality, client-oriented service that is in line with the vision and mission of the organization. Reporting to the Board of Directors, the Executive Director implements the strategic plan within approved budgetary guidelines, legislative requirements, regulations, policies, procedures, and mission statement of the organization.

The Executive Director must be an innovative strategic thinker with the ability to creatively design plans for new services and programs with strong management skills to achieve results. The Executive Director is the Local Director as set out in the Child, Youth and Family Services Act Part III Flexible Services Section 38. The Executive Director shall be appointed by the Board following its approved selection process.

The Executive Director must have culturally competent Anishinaabe practice skills that are congruent to the unique needs of the nine First Nations partners and to Weechi-it-te-win Family Services. The Executive Director must also have a clear understanding of our decentralized model with a firm understanding and commitment of Customary Care, its history, development and implementation within the context of First Nations Governance.

The Executive Director is responsible to the Board of Directors for taking such action as considered necessary to ensure compliance with relevant government Acts, the Regulations thereunder, the By-Laws of the Agency and all other statutory and regulatory requirements.

The Executive Director oversees and advises to ensure the commitment and principles are honored and respected as defined in the WFS philosophy which governs the sovereign and inherent rights of the nine member First Nations within Treaty #3.

A complete Job Description for this position can be obtained by contacting Jackie DeBenedet at Jackie.debenedet@weechi.ca or call (807) 374-3201 Ext. 4065

QUALIFICATIONS

Minimum Education

- Master's degree in Social Work
- Bachelor's degree in the Social Work field with five years of experience in frontline and five years of experience in management
- Extensive experience in child welfare protection as a Senior Executive working with Senior Management Teams and Boards of Directors may be considered in place of a Master's degree

Minimum Experience

- Five (5) years' Senior Management experience managing programs and services, personnel and finances, preferably in a child welfare protection setting
- Previous experience working with various levels of governance including Boards of Directors, First Nation Chief and Councils, Tribal Councils, provincial ministries and federal departments
- Experience writing proposals, policies, procedures and reports
- Experience working with Aboriginal organizations

Application must include:

- ✓ Cover Letter – **signed and dated.**
- ✓ Resume
- ✓ Three professional references along **with written permission** to contact references.
- **Applications submitted without** all the above required documentation **will not be considered.**
- Only those selected for an interview will be contacted.
- Complete job descriptions available upon request

Submit Applications to Human Resource Officer:

Jackie DeBenedet

P.O. Box 812, Fort Frances, ON P9A 3N1

Phone number: (807) 274-3201 ext. 4065

Fax number: (807) 274-8435

jackie.debenedet@weechi.ca